

COLCHESTER PLANNING COMMISSION

MINUTES OF THE MEETING

August 17, 2010

PRESENT: Tom Mulcahy, Pam Loranger, Tim Ahonen, and Robert Scheck

ALSO PRESENT: Sarah Hadd, Director

1. Call to Order

Tom Mulcahy called the meeting to order at 7:03 p.m. Rich Paquette was absent.

2. Discussion of Fiscal Year 2011 Work Plan

T. Mulcahy began the discussion of the plan and asked if it had to go to any other entity. P. Loranger inquired as to the status of the Heritage Project. T. Mulcahy updated the Commission on the Heritage Project by stating that the consultant, Evergreen Solutions, had been selected. He estimated that the project will really take shape in October with a kick-off meeting in November. T. Mulcahy stated that the steering committee will meet 4 to 6 times in the six month period. There was a discussion that the Heineberg / Prim Road project would take six months. There was discussion on design guidelines and the need to perhaps address Severance Corners first as it was under construction. Design guidelines for the village may be more straight-forward however harder to get consensus on. The Severance Corners issue is on the first meeting in September however it was agreed that it should be postponed until the second meeting in September and that the model of the inn should be brought to the meeting. The Commission agreed to decide which area to pursue guidelines in after the next meeting (Severance Corners vs. the Village). Infrastructure education will occur during the winter months and Bryan Osborne of the Department of Public Works will be invited. There was a discussion of reviewing the current sign regulations and temporary sign regulations and putting them into a more user friendly format for the applicant. The following list was agreed upon in order of priority:

- 1. Severance Corners: Density, Uses, and Design**
- 2. Village Design Review Guideline**
- 3. Sign Regulations – Review Current Regulations (October 2011 with info in September packet)**
- 4. Heritage Project (November 2011)**
- 5. Infrastructure Update (December or January)**
- 6. Heineberg / Prim Road (February 2011)**
- 7. Coordinate with neighboring Commissions (as needed)**

3. Design Review Discussion

The Commission stated that this issue was discussed previously and the information was a good start. There was discussion about Williston's regulations and the need for illustrations to show what the regulations meant. Williston's regulations are good examples of how design review standards can be crafted into district specific zoning. Colchester Village may be similar to Williston's historic village core in many ways and perhaps many aspects of the Williston Village Historic District Design Review Guide applicable. The Commission discussed the Certified Local Government program and grants. It was agreed that this issue would be further discussed after the Severance Corners meeting in September.

4. Future Agendas

The September 7, 2010 meeting was canceled and the November 2, 2010 meeting will be in the basement.

5. Minutes of July 20, 2010 and August 3, 2010

P. Loranger made a motion to approve the minutes of July 20th and August 3rd. R. Scheck seconded and the minutes were unanimously approved.

6. Packet information

Tom Mulcahy agreed to a one year term, with Rich Paquette taking a one year as well with Tim Ahonen taking three years and Robert Scheck taking a two year term.

ADJOURNMENT

There being no further business to be brought before the Commission, a motion was made and seconded to adjourn the meeting. All members of the Commission present voted in favor of the motion and the meeting was adjourned at 8:05 p.m.

Minutes taken and respectfully submitted by Jane Dion.

Approved this 21st day of September 2010

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_____	Planning Commission

